PROGRAM INFORMATION FORM (SET BREAKDOWN)

Deadline: May 12, 2017

PILOT EPISODES & SPECIALS DO NOT NEED TO FILL OUT THIS FORM

The purpose of this form is to establish that a minimum of 2/3 of the sets/locations in the episode(s) you are submitting are new.

You must complete this form if you are entering a production that features any sets/locations created in a previous season or by a prior team in the current season (e.g. a pilot team or after a change in the current eligible entrants).

Entrants must be <u>identical</u> on all of the episodes entered. An entry is considered different if ANY member of the eligible entrants on the submitted episodes changes.

Instructions:
1. The script will define what your set/location is called. Please refer to the script for the exact name.

2. List all the new sets and locations that appear in the episode(s) you have submitted. Submit a separate sheet if the list exceeds the space provided.

3. List all the existing sets and locations that appear in the episode(s) you have submitted. Submit a separate sheet if the list exceeds the space provided.

4. If multiple sets/locations share a name, e.g. EXT. STREET, identify them as individual sets/locations with a number, e.g. EXT. STREET (#1), then EXT. STREET (# 2) or INT. CAR (#1) then INT. CAR (#2).

5. Please indicate if a set was "redesigned". "Redesigned" sets will need a written explanation of the changes made - see rules book for details.

6. Do you meet the minimum "2/3 new" requirement? NEW FOR 2017: a **minimum number of episodes must be entered**, in the order they aired, up to a cap of three, until the 2/3 mark is met. Once the "2/3 new" requirement has been met, no additional episodes are eligible.

NUMBER OF NEW SETS:
NUMBER OF EXISTING SETS:
TOTAL NUMBER OF SETS (NEW + EXISTING):

2/3 OF THE TOTAL NUMBER OF SETS:
(I.E. MINIMUM REQUIRED)

If you do not meet the 2/3 minimum by number of sets/locations and want to qualify by **running time in new sets/locations**, or have questions about how to complete this form, please contact Louise Danton at danton@televisonacademy.com

version 2 – updated 3.18.17

Please indicate who completed this form. This should be an individual who is able to answer questions about this entry should they arise.

Name:

Job Title/Position:

Email:

Telephone:

Series title:

Episode titles (up to a cap of three, until the "2/3 new" mark is met):

Team: Production Designer:

      Art Director:

      Set Decorator:

      Did this team change at all during this season/production? ☐ YES   ☐ NO

Please fax the completed form to (818) 754-2836.

NEW SETS/LOCATIONS

SERIES:

EPISODE TITLE #1:

(If you are entering the pilot episode of a series you DO NOT need to submit this form as all the sets/locations are new. You may not enter additional episodes.)

LIST THE **NEW** SETS/LOCATIONS THAT APPEAR IN THE SUBMITTED EPISODE. Copy this page if additional space is needed. **Please print clearly!**

CHECK ONE   EXACT NAME OF SET OR LOCATION *AS IT IS DEFINED IN THE SCRIPT*, e.g. Amy's bedroom; Amy's Apartment; Street (#1); Street #(2)

☐ **INT** ☐**EXT**

☐ **INT** ☐**EXT**

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

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☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

EXISTING SETS/LOCATIONS

SERIES: _____

EPISODE TITLE #1: _____

LIST THE **EXISTING** SETS/LOCATIONS THAT APPEAR IN THE SUBMITTED EPISODE. Copy this page if additional space is needed. **Please print clearly!**

CHECK ONE #(2) EXACT NAME OF SET OR LOCATION ***AS IT IS DEFINED IN THE SCRIPT***, e.g. Amy's bedroom; Amy's Apartment; Street (#1); Street

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

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☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

NEW SETS/LOCATIONS

SERIES: _____

EPISODE TITLE #2:_____

(You may only enter a second episode if you do not meet the "2/3 new" requirement with the previous single submitted episode. This episode must have aired after the first episode.)

LIST THE **NEW** SETS/LOCATIONS THAT APPEAR IN THE SUBMITTED EPISODE. Copy this page if additional space is needed. **Please print clearly!**

CHECK EXACT NAME OF SET OR LOCATION ***AS IT IS DEFINED IN THE***
ONE ***SCRIPT***, e.g. Amy's bedroom; Amy's Apartment; Street (#1); Street
#(2)

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

☐ **INT** ☐**EXT**_____

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□ **INT** □**EXT**_____

□ **INT** □**EXT**_____

□ **INT** □**EXT**_____

<p style="text-align:center">EXISTING SETS/LOCATIONS</p>

SERIES: _____

EPISODE TITLE #2:_____

(You may only enter a second episode if you do not meet the "2/3 new" requirement with the previous single submitted episode. This second episode must have aired after the first episode.)

LIST THE **EXISTING** SETS/LOCATIONS THAT APPEAR IN THE SUBMITTED EPISODE. Copy this page if additional space is needed. **Please print clearly!**

CHECK ONE #(2)   EXACT NAME OF SET OR LOCATION *AS IT IS DEFINED IN THE SCRIPT, e.g. Amy's bedroom; Amy's Apartment; Street (#1); Street*

□ **INT** □**EXT**_____

□ **INT** □**EXT**_____

□ **INT** □**EXT**_____

□ **INT** □**EXT**_____

□ **INT** □**EXT**_____

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☐ **INT** ☐**EXT** _____

☐ **INT** ☐**EXT** _____

NEW SETS/LOCATIONS

SERIES: _____

EPISODE TITLE #3: _____

(You may only enter a third episode if you do not meet the "2/3 new" requirement with the previous two submitted episodes. This episode must have aired after the first two episodes.)

LIST THE **NEW** SETS/LOCATIONS THAT APPEAR IN THE SUBMITTED EPISODE. Copy this page if additional space is needed. **Please print clearly!**

CHECK ONE #(2)   EXACT NAME OF SET OR LOCATION *AS IT IS DEFINED IN THE SCRIPT*, e.g. Amy's bedroom; Amy's Apartment; Street (#1); Street

☐ **INT** ☐**EXT** _____

☐ **INT** ☐**EXT** _____

☐ **INT** ☐**EXT** _____

☐ **INT** ☐**EXT** _____

☐ **INT** ☐**EXT** _____

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☐ **INT** ☐**EXT** _____

☐ **INT** ☐**EXT** _____

☐ **INT** ☐**EXT** _____

EXISTING SETS/LOCATIONS

SERIES: _____

EPISODE TITLE #3: _____
(You may only enter a third episode if you do not meet the "2/3 new" requirement with the previous two submitted episodes. This episode must have aired after the first two episodes.)

LIST THE **EXISTING** SETS/LOCATIONS THAT APPEAR IN THE SUBMITTED EPISODE. Copy this page if additional space is needed. **Please print clearly!**

CHECK ONE #(2)   EXACT NAME OF SET OR LOCATION *AS IT IS DEFINED IN THE SCRIPT*, e.g. Amy's bedroom; Amy's Apartment; Street (#1); Street

☐ **INT** ☐**EXT** _____

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